



NIAGARA COUNTY COMMUNITY COLLEGE

Division of Workforce Development

Fall 2020 Course Offerings

Sterile Processing Technician:

A sterile processing technician maintains the cleanliness, functionality and inventory of healthcare instrumentation and equipment. As a sterile processing technician, you will be responsible for sterilizing instrumentation and equipment through a series of critical steps. This program prepares students for CBSPD Exam

August 24 – October 15, 2020

Course Fee: \$825 plus books

Pharmacy Technician:

A pharmacy technician is the assistant to the pharmacist in a variety of settings including: Retail Pharmacy, Hospital Pharmacy, the Insurance industry and the Pharmaceutical Sales industry. Offshoots include working with Electronic Medical Records and IT opportunities within large hospital organizations. It is the job of the pharmacy technician to ensure that the pharmacy operates efficiently and safely. Some aptitude in math is required as well as the ability to prioritize tasks. Computer skills are required and the ability to type a plus. A High School Diploma or GED is required for the Pharmacy Technician Certification Exam \$129.00 (PTCB)

August 24 – Nov 9 on Mon & Wed 6:00 – 9:00 p.m.

Course Fee: \$750 plus books

Emergency Medical Technician Original/Recert:

This course presents the National EMS Education Standards for the EMT. It consists of seven (7) modules that are based on the National Scope of Practice including: basic life support concepts, knowledge and skills to the prospective Emergency Medical Technician. Modules include Preparatory, Airway Management, Patient Assessment, Medical Emergencies, Trauma, Pediatric/Special needs Patients/Geriatric, and EMS Operations. The New York State EMT/AEMT BLS Protocols are introduced to the prospective student and practiced during lab sessions throughout the course

Fall Dates TBA

Course Fee: \$700 Original; \$350 Recert

Intro to AutoCAD – 40 Hours:

An introduction to AutoCAD instructs on how to use AutoCAD drafting software to create design layouts as well as industry quality drawings. You will gain the knowledge of drawing and modifying geometry, dimensioning and annotation, creating and using block libraries, as well as working with external references. Introduction to AutoCAD is a quality course to get you started on your way to creating industrial drawings.

Fall Dates TBA

Course Fee: \$985

Basic Life Support:

This American Heart Association CPR/AED course meets the training requirements for all Healthcare Providers and students. CPR/AED use, choking and rescue breathing for adults, children and infant practices are covered. **Two-year American Heart Association card** is given at completion. Call 716-614-6476 for additional dates. **6 Hour Class**

Go to - <http://www.niagaracc.suny.edu/wd/bls.php>

Or Call 614-6236 THURSDAYS ONLY

Course Fee: \$75

Medical Billing:

This evening program is designed for those who have general office skills and are seeking specialization. Its focus is on the rules and regulations of the insurance industry, medical terminology, medical coding principals and MEDENT – a medical accounting software package. Successful completion of this program will provide graduates with the opportunity to obtain employment in diverse medical office environments and qualifies them to take the Certified Billing Specialist Review Classes and Certification Exam.

Sept 1 to Feb 12 on Tues, Weds, & Thurs 5-9pm

Course Fee: \$2350 plus books

Intro to Geometric Dimensioning & Tolerance: (21 Hours)

Geometric Dimensioning and Tolerancing (GD&T) fundamentals will be instructed to improve your knowledge to work in the manufacturing, engineering, and quality fields. GD&T symbols and terms, material conditions, form and orientation tolerances, locational and profile tolerances, and virtual condition will be covered. Print reading and basic inspection will be discussed.

July 13 to 21 Monday – Friday 5:30 to 8:30 p.m.

Course Fee: \$625

Drone Operator Training:

Intro to sUAS/Learn to Fly Course The 12-hour hands-on Intro to sUAS/Learn to Fly course teaches business and hobby pilots to fly safely and legally, understand new jobs and business models, and get the most out of their drones. Topics covered include flying multi-rotor & fixed wing drones, indoor flight training, diverse flight systems, maintenance, registration/certification requirements, safety, insurance, industry applications/technologies, and the latest FAA policies to legally operate a drone for any business purpose.

Fall dates September 14, 2020

Course Fee: \$750 plus books and materials

Intro to Solidworks – 45 Hours:

Solidworks Basic teaches you how to use the Solidworks mechanical design automation software to build parametric models of parts and assemblies, and how to make drawings of those parts and assemblies. Solidworks Basic Training is the primary course for your introduction to Solidworks. It is instructor led, and will have you designing parts like a seasoned professional in no time!

Fall Dates TBA

Course Fee: \$1,100

Supply Chain Management: (LIVE ONLINE)

The management of systems for the flow of goods and services involving the movement and storage of raw materials, work-in-process inventory, and finished goods from point of origin to point of consumption. Interview with local unions & businesses.

Course Fee: \$2,500

Enrollment On-going Call for more info 716-614-6284

Microsoft Excel:

This course is geared towards an audience with an intermediate level of computer experience. Learn formatting, how to navigate through workbooks and spreadsheets, create simple formulas, charts and tables. The mail merge feature of MS Word and Excel will be reviewed.

Dates: TBA

Course Fee: \$120 per session or both for \$215

Classroom Defense System Training: (TEACHSAFE™)

The field experience and instructional education of its founder and the instructors has been applied to the TEACHSAFE™ program to allow everyone to learn effectively, in a time-efficient manner. In one 7-hour seminar you will be able to learn and immediately apply, these field-tested, real-world skills to defend yourself and your school family effectively. Help give your staff the ability to face and react to the unthinkable. CTLE credit available.

Call 716-614-6236 for scheduling

Course Fee upon Request

Google IT Support Professional Certificate:

The IT Support Professional Certificate, developed by Google and hosted on Coursera, can help learners become ready for an entry-level job in IT support in under 12 months. This program utilizes a dynamic mix of hands-on labs and other interactive assessments, all developed by Googlers. This certificate program introduces learners to troubleshooting and customer service, networking, operating systems, system administration, and security — all the fundamentals of IT support that are critical for success in the workplace. And, throughout the program, learners will hear directly from Googlers whose own foundation in IT support served as a jumping off point for their careers.

No experience is necessary.

Fall Dates September 1, 2020

Course Fee: \$1,500

Security Guard Pre-Assignment:(8 Hours)

This is the first of the required courses, and is a general introduction to security guard training. Upon successful completion of this course the guard is issued a training certificate. This certificate must accompany the security guard's registration application when submitted to the NYS Division of Criminal Justice Services. The passing of an examination is required for successful completion of this course.

September 12, from 8:00 am – 4:30 pm

Course Fee: \$100

Notary Public review workshop:

This workshop provides a comprehensive view of the Notary Public office, and prepares you for the New York State Notary Public test. Confusing laws, concepts, and procedures will be clearly explained and clarified. An 80 question Practice Exam is included, which emulates the actual New York State exam.

July 23, 1:00-5:00 pm or October 15, 5:00 to 9:00 pm

Course Fee: \$100

Horticulture Classes:

Floral Design I, Landscape Design I, Landscape Installation & Maintenance, Greenhouse Management, Art & History of Horticulture, Woody Plant Materials. Fall 2020 Community Education Cannabis Classes: The Business of Cannabis and Cannabis Production.

Class throughout: August 31 to December 19, 2020

Go to <http://www.niagaracc.suny.edu/wd/horticulture.php>

Or Contact Carolyn Stanko: 716-614-6423

cstanko@niagaracc.suny.edu

Intro to Hospitality Management:

Students enrolled will obtain skills needed to learn all aspects of hospitality including hotels, casinos, restaurants etc... Students will be introduced to: Introduction to Hospitality, Property Management Systems, Guest Service (Customer Service), Food and Beverage, Communication, TIPS and Serve Safe Training.

LIVE ONLINE: Enrollment On-going

Call for more info 716-614-6284

Course Fee: \$1,144

Driver Education:

The NCCC AAA Driver Ed. program is a total of 48 hours consisting of in-car observation, behind the wheel and classroom training. Upon successful completion students will receive insurance discounts (most companies honor) along with their MV-285 certificate and a AAA one-year basic membership. The Five Hour Pre-licensing course is also included.

Summer Dates TBA

Motorcycle Training:

Niagara County Community College in conjunction with Motorcycle Safety School provides motorcycle/scooter training and licensing courses for all experience levels, on campus. For more information, please visit www.ridemss.com, or

Call 716-542-3808 for Dates/Times to register

**To Register Go To: <http://www.niagaracc.suny.edu/wd/>
For More Information Please Call 716-614-6236 or 716-614-6213**